

**COMMITTEE ON MINISTRY REPORT JANUARY 30, 2016**  
**First Presbyterian Church, Hammondsport, NY**

[Meetings held on 12/01/2015 & 01/05/2016]

**ITEMS FOR PRESBYTERY'S ACTION**

The Committee VOTED to recommend that the presbytery:

1. **Authorize** Elder Colleen Frost to serve communion at Red Creek, during the term of her contract for Supply Preaching. [See Item No.2 in "Items for Presbytery's Information."]

**ACTIONS TAKEN ON BEHALF OF PRESBYTERY**

Acting on behalf of the Presbytery of Geneva, the Committee VOTED to:

**(Phelps / the Rev. A. J. Tierson)**

The Committee VOTED to:

1. **Appoint** the following Administrative Commission to Install the Rev. A.J. Tierson as Pastor of the United Church of Phelps, Phelps, NY on December 13, 2015 at 6:00 p.m.:

Moderator the Rev. David Kilgore, or his designee

The Rev. Ellen Donnan (Junius/Dundee)

The Rev. Marjorie Roth (at-large)

Elder Paul Salisbury (Newark)

Elder Nan Clark (Phelps)

Other Participants:

The Rev. Andrew Van Buren (Episcopal Church)

The Rev. Gail Connors (Chaplain, Clifton Springs Hospital)

The Rev. Anne Gardner (American Baptist Church)

2. **Enroll** the other participants above as Corresponding Members of the Administrative Commission to Install.
3. **Authorize** the moderator or his designee to make changes in the Administrative Commission as necessary and appropriate.
4. **Dismiss** the Administrative Commission to Install, with thanks, at the conclusion of the Service of Installation.

**ACTIONS TO BE REPORTED TO PRESBYTERY AS INFORMATION**

The Committee VOTED to:

**(Committee on Ministry Officers)**

1. **Elect** the following persons to their respective roles:

**Co-Chair:** The Rev. A.J. Tierson (responsible for preparing the materials and agenda for COM meetings, and overseeing COM Liaison reports and other reports to the COM)

**Co-Chair:** The Rev. Ellen Donnan (responsible for emergency situations, overseeing the need for contacts, attesting Ministry Information Forms and Personal Information Forms)

**Committee Clerk:** Ruling Elder Rosanna Bates [Note: The Committee Clerk works in partnership with the stated clerk. Both take minutes of the meeting. The Secretary prepares the Minutes for the Committee from the committee clerk's and stated clerk's minutes. The stated clerk prepares the edited report for the website; and the COM Report to meetings of the presbytery.]

The stated clerk continues as staff resource to the Committee on Ministry.

**(Romulus / Elder Joy Novak, CRE)**

2. **Approve** the Commissioned Ruling Elder Contract (1/4 time) between the session of the Romulus Presbyterian Church, Romulus, NY and Ruling Elder Joy Novak CRE, effective January 1, 2016 through December 31, 2016, at the following terms:

Cash Salary	4,861.28
Housing Allowance	7,200.00
PCUSA Benefits	vacancy dues to BoP
Travel Expenses	vouchered at IRS rate (\$0.54/mi.)
Study Leave	200.00

Vacation: one month per year, including 5 Sundays  
Study Leave: two weeks per year, including 2 Sundays

**(Red Creek / Elder Colleen Frost)**

3. **Approve** a Contract for Supply Preaching between the session of the Red Creek Presbyterian Church, effective January 1, 2016 through December 31, 2016, at the following terms: \$90.00 / Sunday and mileage at 52 miles, at \$0.54 per mile. This contract is for one year (January 1, 2016 through December 31, 2016), with the understanding that the relationship will be evaluated at the end of the year.

**(Dundee / the Rev. Ellen Dollan)**

4. **Approve** the Stated Supply Contract (50% time) between the session of First Presbyterian Church, Dundee, NY and the Rev. Ellen Donnan, effective January 1, 2016 through December 31, 2016 at the following terms:

Cash Salary	10,000.00
Housing Allowance	13,923.00
<b>Total Effective Salary</b>	<b>23,923.00</b>

Benefits Plan, PCUSA	8,373.00
Continuing Education	500.00
Travel & Professional Allowance	IRS rate

Study Leave: 2 weeks, including 2 Sundays  
Vacation: 2 weeks, including 2 Sundays

**(West Fayette, Elder Stephen Beals, CRE)**

5. **Approve** the Commissioned Ruling Elder Covenant (3/8 time) between the session of West Fayette Presbyterian Church, Fayette, NY and Ruling Elder Steven Beals CRE, effective January 1, 2016 through December 31, 2016 at the following terms:

Cash Salary	6,100.00
Housing Allowance	11,843.00
Benefits Plan, PCUSA*	6,280.00
Continuing Education	375.00
Travel & Professional Allowance	4,800.00

\*This is the amount of the Board of Pensions PCUSA vacancy dues.

Study Leave: 2 weeks, including two Sundays  
Vacation: one month, including 4 Sundays

**(Waterloo / the Rev. Sarah West, UCC)**

6. **Approve** the Stated Supply Covenant (part-time) between the session of the Presbyterian Church of Waterloo, NY and the Rev. Sarah West, effective January 1, 2016 and December 31, 2016 at the following terms:

Cash Salary	19,075.00
Housing Allowance	6,675.00
Pension	2,670.00
Continuing Education	500.00
Travel & Professional Allowance	500.00

Study Leave: 2 weeks  
Vacation: 30 days including 5 Sundays

**(Weston / Elder Dick Scheid, CRE)**

7. **Approve** the Commissioned Ruling Elder Covenant between the session of First Presbyterian Church, Weston, NY and Ruling Elder Dick Scheid CRE, effective January 1, 2016 and December 31, 2016 at the following terms:

Cash Salary	9,684.00
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Housing Allowance	3,444.00
Benefits Plan, PCUSA*	4,248.00
Continuing Education	250.00
Travel & Professional Allowance	3,000.00

\*This is the amount of the Board of Pensions PCUSA vacancy dues.

Study Leave: 2 weeks, including 2 Sundays  
 Vacation: one month, including 4 Sundays

**(Lakemont-Rock Stream / the Rev. Lucinda O’Leary)**

8. **Approve** the Stated Supply Covenant (50% time) between the Lakemont / Rock Stream Yoked Parish and the Rev. Lucinda O’Leary, effective January 2, 2016 and December 31, 2016 at the following terms:

	<u>Annual Total</u>	<u>Each Church</u>
Salary and Housing *	25,000.00	12,500.00
Pension/Medical PCUSA	3,626.00	1,813.00
Study Leave	500.00	250.00
Travel Expenses	vouchered, IRS rate	vouchered, IRS rate

\*Up to 60% may be designated as housing allowance.

Study Leave: 2 weeks, including 2 Sundays  
 Vacation: one month, including 4 Sundays plus an additional Sunday

**(Addison / the Rev. Peter Marr)**

9. **Approve** the Stated Supply Covenant (25% time) between the session of Addison Presbyterian Church, Addison, NY and the Rev. Peter Marr, effective January 1, 2016 and December 31, 2016 at the following terms:

Cash Salary	7,775.00
Housing Allowance	4,186.00
Benefits Plan, PCUSA	4,186.00
Continuing Education	25.00
Travel & Professional Allowance	IRS rate

Study Leave: 2 weeks, including 2 Sundays  
 Vacation: one month, including 4 Sundays

**(Other Information Items)**

**During the January meeting**, the Committee began conversation on how to handle two concerns, going forward:

1. How the Committee on Ministry will handle Triennial Visits, which are now not specifically required by the *Book of Order*. The Committee is considering whether to follow the process as it has been used in the past, or ways of accomplishing effective relationships with congregations in a different way. The Committee will continue discussion in February.

2. The policies and practices of how CREs who are not currently commissioned to congregations may be authorized to provide communion for congregations that need persons to officiate, but find it difficult to engage pastors on communion Sundays. The COM recognizes that fully trained CREs are a resource to congregations, even if they do not have a specific commission to a church. The Committee will continue discussion in February.