

Reports for the Stated Meeting
of the Presbytery of Geneva
Tuesday, September 25, 2012
held at the First Presbyterian Church of Sodus
31 West Main Street, Sodus, NY 14551
(315) 483-6284
Rev. Gail Heimberger, Host Pastor

The Board of Pension

The Presbytery of Geneva is pleased to welcome the Rev. Allison Seed, Regional Representative, to update the presbytery about news from the Board of Pensions.

The Presbytery in Worship

The Rev. Gail Heimberger will lead our worship service.

Justice and Peace Keynote

The Presbytery of Geneva welcomes **Sister Marlene Bertke** from the Benedictines for Peace. Sister Bertke is from Mount St. Benedict Monastery in Erie, Pennsylvania. Sister Bertke will be sharing with us information about the work of Benedictines for Peace and also will talk about capital punishment.

1.00 The Report of the Stated Clerk

***1.01** The Clerk **moves** that the minutes of the May 22, 2012 Stated Meeting be received. (The minutes are posted online with the meeting materials.)

***1.02** The Clerk **moves** the following resolution:

Therefore, be it resolved that The Presbytery of Geneva (a “Corporation”) of the Presbyterian Church (U.S.A.) having received and reviewed the loan application of The First Presbyterian Church of Ontario Center, a member in good standing of this Presbytery, approved the loan application and guarantees the repayment of principal and interest on the loan from the Presbyterian Church (U.S.A.), a Corporation (“CLP”), in the amount of \$20,000. The officers of the Presbytery Corporation as listed on the attached Affidavit/Certificate of Incumbency marked Exhibit A are authorized to sign a Guaranty Agreement for this loan as agents of the Presbytery Corporation.

1.03 The Clerk **reports** that all communications have been forwarded to the appropriate committees.

1.04 The Clerk **reports** that the 2012 schedule for Presbytery meetings is as follows:

Saturday, November 17, 2012 at 9:30 a.m. – Watkins Glen

2.00 The Report of the Committee on Ministry

2.01 The Committee on Ministry **moves** that the Presbytery approve the following items:

2.01.1 To **approve the call of the Rev. Amy Loving** as Pastor of the Memorial Presbyterian Church of Bellona and the Seneca Presbyterian Church beginning October 15, 2012 at the following terms:

Cash salary - \$33,500

Housing allowance - \$11,900

Full Board of Pensions benefits

Travel reimbursed at the IRS rate
Business and professional expenses - \$1000
Continuing education - \$1000 and two (2) weeks, including two (2) Sundays
Vacation – four (4) weeks, including four (4) Sundays
Full moving expenses

2.01.2 To **approve the contract** between the Corning Presbyterian Church and the Revs. James and Banu Moore as Interim Pastors beginning October 1, 2012 at the following terms:

Cash salary - \$39,438
Housing Allowance - \$11,831
Full Board of Pensions benefits
Medical deductible allowance - \$3500
Travel reimbursed at the IRS rate
Continuing education - \$1000 and two (2) weeks, including two (2) Sundays
Vacation – four (4) weeks, including four (4) Sundays

2.02 The committee **invites** the Presbytery to welcome the following colleagues in ministry:

2.02.1 The Rev. Russell Duncan, Stated Supply for Christ the King Fellowship, Spencer

2.02.2 The Rev. Dr. James Henery, Senior Pastor at First Presbyterian Church, Ithaca

2.02.3 The Rev. Alice Tewell, Associate Pastor at First Presbyterian Church, Ithaca

2.03 The committee **reports** the following actions that were taken on behalf of the presbytery since its last stated meeting:

2.03.1 Approved the contract between the Memorial Presbyterian Church of Bellona, the Seneca Presbyterian Church, and the Rev. Robert Rochelle as interim pastor. The contract is for the period 5/1/2012 to 4/30/2013. The terms of the contract include cash salary - \$40,000, housing allowance - \$6000, pension and medical benefits through the Board of Pensions, a Medicare reimbursement premium of \$3,360 per month, travel at the current IRS rate, vacation earned at the rate of one week per quarter, study leave of \$1000 for two weeks (2 Sundays).

2.03.2 Approved the contract between the Administrative Commission of the First Presbyterian Church of Dundee and the Rev. Ellen Donnan as ½ time Stated Supply Pastor for June 3, 2012 through June 3, 2013. The contract includes the following terms: cash salary - \$12,767, housing allowance - \$10,000, full pension and medical benefits through the Board of Pensions, travel at the current IRS rate, vacation for one month per year (4 Sundays), and study leave of four weeks annually (4 Sundays).

2.03.3 Approved the contract between Christ the King Fellowship, Spencer, and the Rev. Russell Duncan as ½ time Stated Supply Pastor for September 1, 2012 through August 31, 2013. The contract includes the following terms: cash salary - \$16,864, housing allowance - \$12,000 and use of the manse, full medical and pension benefits through the Board of Pensions, travel at the current IRS rate, continuing education of \$500 and two weeks (2 Sundays), vacation for four weeks (4 Sundays).

2.03.4 Approved the transfer of the Rev. Russell Duncan from the Presbytery of Lackawanna to the Presbytery of Geneva effective immediately.

2.03.5 Approved the transfer of the Rev. Dr. James Henery from the Presbytery of Susquehanna Valley to the Presbytery of Geneva, if the way be clear.

2.03.6 Approved the transfer of the Rev. Alice Tewell from the Presbytery of Susquehanna Valley to the Presbytery of Geneva, if the way be clear.

2.04 The committee **reports** the following items for information:

2.04.1 The CIF for the Transitional Pastor position for the Geneva Presbyterian Church was approved for posting.

- 2.04.2 The CIF for the Interim Pastor position for the First Presbyterian Church of Corning was approved for posting.
- 2.04.3 The CIF for the Interim Pastor position for the First Presbyterian Church of Williamson was approved for posting.
- 2.04.4 The CIF for the Pastor position for the Lake Street Presbyterian Church of Elmira was approved for posting.
- 2.04.5 The 12-18 month review for the Rev. Leah Ntuala of the First Presbyterian Church of Seneca Falls has been completed.
- 2.04.6 The Rev. David VanWagnen has been appointed at the Moderator of the First Presbyterian Church of Williamson.
- 2.04.7 The triennial visit of the First Presbyterian Church of Watkins Glen has been completed.
- 2.04.8 Rev. Dean Bemhower will end his service, after 22 years, with the Andover congregation on October 9, 2012. We are grateful for his dedicated ministry.
- 2.04.9 The Annual Retired Pastors' Luncheon will be held at noon on October 9, 2012 at the presbytery office. Please RSVP to Karen.

3.00 The Report of the Committee on Preparation for Ministry

- 3.01** The committee **moves to recommend** to the Presbytery a concurrence with a request from Inquirer Kate Merriman (Trumansburg) that she be removed from the covenant relationship with the Committee on Preparation for Ministry at this time.
- 3.02** The committee **moves to recommend** to the Presbytery that Cynthia Weaver (Ithaca) be enrolled as an Inquirer, if the way be clear.
- 3.03** The committee **reports** that Ruling Elder Ed Marriott (Lyons) has been approved to seek a position as a Ruling Elder Commissioned to Particular Pastoral Service.

4.00 The Report of the Executive Presbyter

The Rev. Dr. Joelle Davis will **report** on staff travel to the General Assembly in July.

5.00 Report of the General Assembly Commissioners

The Rev. Beverly Karr-Lyon and Ruling Elder Graham Wightman (Corning) will **report** on their experiences at the General Assembly.

6.00 Report on the REACH Work Camp – Ontario Center

Ruling Elder John Domm will share experiences from this important mission activity supported by the general mission giving to the Presbytery of Geneva from its churches.

7.00 Report on the West Virginia Work Group

Ruling Elder Paul Salisbury will update the presbytery about the recent disaster relief work done by members of the presbytery.

8.00 The Report of General Council

- 8.01** Rev. Jon Knight, Chair of the Subcommittee on Personnel, will address the presbytery.
- 8.02** The Rev. Jim Yao, Chair of the Committee on Budget and Finance, will answer questions for the first reading of the 2013 budget as presented in **Appendix A**. The committee **reports** that the financial review of the 2011 books has been completed.

- 8.03** The Rev. David Ashby, member of the Synod of the Northeast Council, will present information from the Synod Transitional Work Group. The full report may be found at <http://synodne.org/index.php/transitions-blog/transition-working-group-proposal/>.
- 8.04** The Rev. David Ashby, Chair of the Administrative Commission on NCD Feasibility, will report on their work.
- 8.04.1 The Council **moves** that Administrative Commission previously developed to explore the feasibility of a New Church Development in the Spencer-Van Etten area (Rev. David Ashby (Chair), Ruling Elder Tom Bailey (Spencer), Ruling Elder Bob Bell (Elmira, First), Ruling Elder Linda Kataskas (Shortsville), and Rev. Cheryl Peeples), be extended to oversee Mercy Place as a new faith community (new church development), to develop specific strategies, short term goals (benchmarks), and to report at six month intervals to the Presbytery.
- 8.04.2 The Council **moves** the appointment of the Rev. Bryan Bond as the half-time organizing evangelist for Mercy Place beginning on July 1, 2012, at the following terms of call: cash salary of \$24,000, housing allowance of \$7,200, full medical and pension benefits through the Board of Pensions, mileage at the current IRS rate, study leave of two (2) weeks and \$1000, and vacation of four (4) weeks.
- 8.05** The Council **reports** the following actions taken on behalf of the presbytery since its last Stated Meeting:
- 8.05.1 Salary payments of \$2000 per month for the Rev. Bryan Bond through the period of the feasibility study and Board of Pensions dues beginning on July 1, 2012 were approved.
- 8.05.2 A \$12,000 PPG block grant was approved for use by the NCD pending presbytery's approval of its continuing development at the September Stated Meeting.
- 8.05.3 The use of up to \$13,000 from the Lauter bequest to fund the Communications Director position at full-time for the remainder of 2012.
- 8.05.4 The nomination of the Rev. David Ashby for the position of Vice Moderator of the Synod of the Northeast.

2013 Proposed Presbytery of Geneva Budget

Giving and Other Receipts (Income)

	2013 Budget	2013 Alt. Budget	2012 Budget	2011 Actual	2010 Actual
Presbytery Receipts					
Presbytery Per Capita	\$219,320.40	\$219,320.40	\$213,712.64	\$221,376.56	\$233,254.00
Synod Per Capita	\$26,794.80	\$26,794.80	\$26,038.40	\$26,899.50	\$27,207.95
GA Per Capita	\$44,988.80	\$44,988.80	\$43,704.96	\$44,265.00	\$43,462.05
Account Interest	\$1,000.00	\$1,000.00	\$1,000.00	\$1,093.95	\$837.38
Investment Gains	\$4,000.00	\$4,000.00		\$4,238.94	
Sale of Books	\$700.00	\$700.00	\$1,000.00	\$1,655.40	\$380.90
Presbytery Mission	\$273,176.19	\$276,725.23	\$257,461.64	\$218,255.95	\$225,226.46
Misc. Mission Income	\$20,000.00	\$20,000.00	\$1,500.00	\$19,123.82	\$1,657.78
Synod Mission	\$2,650.00	\$2,650.00	\$3,156.00	\$8,710.30	\$9,660.01
Synod and GA Grants	\$10,000.00	\$10,000.00	\$20,000.00	\$11,500.00	\$4,500.00
Total Presbytery Receipts	\$602,630.19	\$606,179.23	\$567,573.64	\$557,119.42	\$546,186.53
Camp Whitman Receipts					
Camper fees	\$103,150.00	\$103,150.00	\$115,000.00	\$100,964.50	\$109,223.00
Rental of facilities + bbq + holiday wks.	\$9,000.00	\$9,000.00	\$9,500.00	\$8,160.00	\$11,746.14
Government Milk Reimbursement	\$800.00	\$800.00	\$750.00	\$781.87	\$642.91
Sale of T-shirts,caps,postcards,stamps	\$1,000.00	\$1,000.00	\$1,000.00	\$1,207.71	\$865.00
Haynes Scholarship Fund	\$1,500.00	\$1,500.00	\$1,000.00	\$1,350.00	\$1,505.00
Presbytery of Genesee Valley Churches	\$2,500.00	\$2,500.00	\$3,000.00	\$2,970.00	\$2,300.00
Presbytery of Genesee Valley Mission	\$20,000.00	\$20,000.00	\$20,000.00	\$20,300.00	\$20,000.00
Presbytery of Geneva Churches	\$2,500.00	\$2,500.00	\$3,000.00	\$2,650.71	\$2,416.89
Presbytery of Geneva Mission	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Grants and Fundraising			\$1,500.00	\$-	\$994.00
Prior Year Carry Over			\$-	\$-	\$-
Endowment Money			\$-	\$-	\$86,820.00
Miscellaneous Income			\$1,250.00	\$1,750.00	\$1,076.40
Total Camp Receipts	\$165,450.00	\$165,450.00	\$181,000.00	\$165,134.79	\$262,589.34
Total Giving & Other Receipts	\$768,080.19	\$771,629.23	\$ 748,573.64	\$ 722,254.21	\$ 808,775.87

Ministry & Mission (Expenditures)

Personnel	2013 Budget	2013 Alt. Budget	2012 Budget	2011 Actual	2010 Actual
Executive					
Cash Salary	\$44,005.00	\$37,708.31	\$43,000.00	\$37,151.04	\$35,952.12
Housing	\$24,000.00	\$24,000.00	\$24,000.00	\$24,000.08	\$24,000.08
SECA Offset	\$5,202.38	\$4,720.69	\$5,278.50	\$4,678.02	\$4,585.00
Study Leave	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Travel/Business	\$7,000.00	\$7,000.00	\$7,000.00	\$7,260.16	\$4,265.85
Books/Materials	\$2,000.00	\$2,000.00	\$2,000.00	\$64.41	\$1,165.46
TOTAL	\$83,207.38	\$76,429.00	\$82,278.50	\$74,153.71	\$70,968.51
Stated Clerk					
Cash Salary		\$11,553.75	\$-	\$12,303.98	\$12,062.96
Annuity		\$1,270.91	\$-	\$-	\$-
Study Leave		\$300.00	\$-	\$-	\$-
Travel/Business		\$2,000.00	\$-	\$216.70	\$996.52
TOTAL		\$15,124.66	\$-	\$12,520.68	\$13,059.48
Administrative Assistant					
Cash Salary	\$40,904.50	\$38,869.30	\$40,300.00	\$38,294.88	\$37,544.00
TOTAL	\$40,904.50	\$38,869.30	\$40,300.00	\$38,294.88	\$37,544.00
Camp Director					
Cash Salary	\$26,606.00	\$26,606.00	\$26,265.00	\$26,264.69	\$25,749.88
TOTAL	\$26,606.00	\$26,606.00	\$26,265.00	\$26,264.69	\$25,749.88
Camp Property Manager					
Cash Salary	\$23,300.00	\$23,300.00	\$23,000.00	\$22,171.58	\$24,765.00
Annuity			\$-	\$11,117.20	\$3,900.00
Total	\$23,300.00	\$23,300.00	\$23,000.00	\$33,288.78	\$28,665.00
Assistant Property Manager					
Cash Salary	\$10,000.00	\$10,000.00	\$8,840.00	\$13,650.00	\$16,900.00
Total	\$10,000.00	\$10,000.00	\$8,840.00	\$13,650.00	\$16,900.00
Communications Director					
Cash Salary	\$46,212.95	\$46,212.95	\$27,000.00	\$13,200.00	
Travel/Business Exp.			\$1,000.00		
Total	\$46,212.95	\$46,212.95	\$28,000.00	\$13,200.00	

Miscellaneous

Major Medical Supplement	\$6,497.47	\$6,247.51	\$6,639.00	\$6,230.85	\$4,367.95
Disability Insurance	\$600.00	\$600.00	\$600.00	\$516.90	\$584.47
Worker's Compensation	\$700.00	\$700.00	\$700.00	\$666.06	\$1,054.68
Board of Pensions	\$73,979.13	\$71,467.05	\$66,841.05	\$46,093.91	\$50,607.85
FICA	\$11,000.00	\$11,000.00	\$10,000.00	\$10,866.36	\$10,022.66
NYS Unemployment Insurance	\$500.00	\$500.00	\$900.00	\$317.94	\$-
Benefits - Other				\$565.18	
Total	\$93,276.60	\$90,514.56	\$85,680.05	\$65,257.20	\$66,637.61
Total Personnel	\$323,507.43	\$327,056.47	\$294,363.55	\$276,629.94	\$259,524.48

Mission Priorities of the Presbytery

Congregational Transformation	\$15,000.00	\$15,000.00	\$15,000.00	\$19,072.45	\$16,429.25
Spiritual Development	\$2,500.00	\$2,500.00	\$2,500.00	\$709.50	
Building Relationships	\$3,000.00	\$3,000.00	\$3,000.00	\$27,842.40	
Reimbursements for Expenses	\$500.00	\$500.00	\$500.00	\$-	
Total	\$21,000.00	\$21,000.00	\$21,000.00	\$47,624.35	\$16,429.25

Presbytery Endorsed Projects

Lay Pastor Seminars			\$-	\$-	\$1,000.00
Camp Whitman (Mission)	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Ministry in Higher Education			\$-	\$1,000.00	\$1,000.00
Corning/Elmira New Church Development	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Partnership w/Presbytery of Caribe			\$-	\$4,000.00	\$4,000.00
Consultant-Mexico Partnership			\$-	\$1,000.00	\$1,000.00
Building Relationship in the US/World	\$5,000.00	\$5,000.00	\$5,000.00		
Candidates' Grant Fund			\$-	\$-	\$-
Youth Triennium	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00
Mercy Church NCD	\$10,000.00	\$10,000.00			
Total	\$46,000.00	\$46,000.00	\$41,000.00	\$42,000.00	\$43,500.00

Total - Session Endorsed/Initiated Projects **\$50,000.00** **\$50,000.00** **\$50,000.00** **\$40,171.00** **\$42,337.00**

Synod Mission **\$2,650.00** **\$2,650.00** **\$3,156.00** **\$6,910.85** **\$9,190.00**

Office Expenses

Mortgage	\$14,789.16	\$14,789.16	\$14,789.16	\$9,928.02	\$14,789.16
Utilities	\$4,500.00	\$4,500.00	\$5,000.00	\$3,983.27	\$4,190.69
Deferred Maintenance	\$1,000.00	\$1,000.00	\$1,000.00	\$1,880.14	\$433.13
Telephone	\$4,000.00	\$4,000.00	\$ 4,000.00	\$3,800.99	\$3,751.49
Postage/Shipping	\$2,000.00	\$2,000.00	\$3,500.00	\$1,999.43	\$-
Bank Fees	\$100.00	\$100.00		\$128.34	
Payroll Service	\$3,500.00	\$3,500.00	\$3,000.00	\$3,069.79	\$2,864.40
Equipment Leases/Service Contracts	\$12,000.00	\$12,000.00	\$12,500.00	\$9,475.31	\$11,856.32
Equipment Purchases	\$2,500.00	\$2,500.00	\$3,000.00	\$1,896.69	\$342.95
Software	\$1,000.00	\$1,000.00		\$1,074.96	
Website	\$500.00	\$500.00	\$500.00	\$395.00	\$220.00
Office Supplies & Hospitality	\$7,000.00	\$7,000.00	\$8,000.00	\$5,644.97	\$7,145.30
Staff Development	\$1,000.00	\$1,000.00	\$972.64	\$888.19	\$1,027.63
Bookkeeping Contract	\$7,500.00	\$7,500.00	\$7,500.00	\$6,660.00	\$7,428.00
Auditor Contract	\$2,500.00	\$2,500.00	\$2,500.00	\$4,000.00	\$7,500.00
Resources	\$250.00	\$250.00	\$500.00	\$573.90	\$-
Office Cleaning Service	\$5,200.00	\$5,200.00		\$700.00	
Total	\$69,339.16	\$69,339.16	\$66,761.80	\$56,099.00	\$ 61,549.07

Other Operating Expenses

EP Discretionary Fund	\$2,000.00	\$2,000.00	\$2,000.00	\$ 1,566.99	\$1,655.52
Insurance - Office	\$6,500.00	\$6,500.00	\$7,000.00	\$5,306.58	\$6,671.86
Investment Fees	\$100.00	\$100.00		\$95.00	
Legal Expenses	\$1,000.00	\$1,000.00	\$1,500.00	\$748.00	\$1,453.81
Church Officer Books	\$750.00	\$750.00	\$750.00	\$2,661.42	\$838.75
GA/Synod Meetings	\$500.00	\$500.00	\$3,000.00	\$-	\$5,071.09
Contingency Fund (Miscellaneous Expenses)	\$3,000.00	\$3,000.00	\$3,000.00	\$8,569.97	\$2,058.32
Staff Travel	\$1,500.00	\$1,500.00	\$1,000.00	\$1,788.14	\$450.50
Investment Losses	\$3,000.00	\$3,000.00		\$3,474.49	
Debt Written Off				\$4,434.43	
Synod Per Capita	\$26,794.80	\$26,794.80	\$26,038.40	\$26,899.50	\$27,207.95
GA Per Capita	\$44,988.80	\$44,988.80	\$43,704.96	\$44,265.00	\$43,462.05
Total	\$90,133.60	\$90,133.60	\$87,993.36	\$99,809.52	\$88,869.85

TOTAL PRESBYTERY EXPENSES

\$602,630.19	\$606,179.23	\$564,274.71	\$569,244.66	\$521,399.65
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Camp Whitman Expenses

Camp Summer Salaries	\$73,000.00	\$73,000.00	\$79,000.00	\$76,037.52	\$76,174.12
FICA and Workers Comp	\$13,000.00	\$13,000.00	\$15,000.00	\$13,411.09	\$17,033.96
Insurance	\$17,000.00	\$17,000.00	\$20,000.00	\$14,244.72	\$16,816.42
Program Expenses	\$12,000.00	\$12,000.00	\$15,000.00	\$11,612.26	\$14,628.05
Utilities	\$6,500.00	\$6,500.00	\$6,500.00	\$3,453.43	\$5,693.27
Swimming Pool	\$2,000.00	\$2,000.00	\$2,500.00	\$1,609.32	\$2,703.01
Lakefront	\$750.00	\$750.00	\$1,000.00	\$405.01	\$1,034.42
Committee Expenses	\$100.00	\$100.00	\$250.00	\$-	\$42.25
Medical Supplies	\$500.00	\$500.00	\$600.00	\$450.48	\$502.39
Chicken Barbecue	\$1,200.00	\$1,200.00	\$1,200.00	\$1,237.50	\$2,357.23
Kitchen	\$24,000.00	\$24,000.00	\$23,850.00	\$24,418.46	\$22,614.36
Permits/Memberships	\$400.00	\$400.00	\$400.00	\$675.00	\$400.00
Camp Vehicles	\$5,000.00	\$5,000.00	\$5,000.00	\$6,600.72	\$4,415.98
Camp Maintenance	\$10,000.00	\$10,000.00	\$10,700.00	\$8,333.70	\$7,767.37
Total Camp Whitman Expenses	\$165,450.00	\$165,450.00	\$181,000.00	\$162,489.21	\$172,182.83

Total Ministry & Mission

\$768,080.19	\$771,629.23	\$745,274.71	\$731,733.87	\$693,582.48
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SURPLUS (SHORTAGE)

\$0.00	\$0.00	\$3,298.93	\$ (9,479.66)	\$115,193.39
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