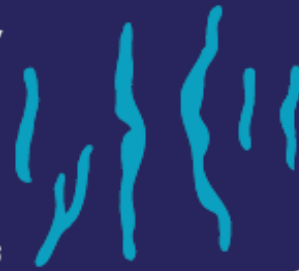




Presbytery of Geneva

Partners in Mission and Ministry Throughout the Finger Lakes



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December 11, 2017

TO: Pastors, Moderators of Sessions and Clerks of Sessions

FROM: Committee on Ministry

RE: Statistical Report & Necrology Report for 2017

The **STATISTICAL REPORT** needs to be completed on-line **no later than February 15, 2018** using the website address of <http://oga.pcusa.org/stats>. The first date for statistics entry is **December 1**. The Instruction Booklet, usernames and passwords are listed on the Presbytery website. If you have any questions or do not have access to a computer on-line, please call the Presbytery Office at (315) 536-7753 or Val Fowler at (585) 738-8283 right away. The completed report is received by the **session**, NOT the congregation. **Do not wait for a congregation meeting to submit the forms.** In fact, since the session only **receives** the report (and does not “approve” the report) clerks may submit the form when they have completed it, then present the forms for receipt by the session. Please be aware that after February 15, 2018 you will not be able to input any more information for the statistical report.

Elder Necrology Report – Please note the addition to the Necrology Report of a photo.

Please list the names of any of your Ruling and Teaching Elders who have died in the year 2017 and return by **January 17, 2018**. **Please email or send to the Presbytery Office your necrology report and an individual photo of each elder that you list.** The photo may be recent, past, digital or hard copy. If you mail the photo please include the address that the photo needs to be returned to, otherwise it will be sent to the church. There will be a slide presentation of the photos during the Presbytery Meeting on January 27th at First Presbyterian Church in Penn Yan while the names are read. If you do not have any elders to list please state “NONE” on the form and return to the Presbytery office or email to kjensen@presbyteryofgeneva.org.

Thank you for your prompt attention to this information.