

**COMMITTEE ON MINISTRY**

**PRESBYTERY OF GENEVA, PC(USA)**

***Form 3: Covenant for Services as Transitional (“Interim”) Pastor***

The session of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Church, a member of the Presbytery of Geneva, PC(USA), hereby covenants with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , a minister member / \_\_\_\_\_\_\_\_\_\_\_ (specify if other status) of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Presbytery or denomination), for the pastoral services detailed below. This covenant covers the period \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (may be up to 12 months). This covenant is for full time / \_\_\_\_\_\_\_\_\_\_\_\_\_\_ service (specify if not full time).

Transitional Pastor’s responsibilities:

\_\_\_ Giving intentional leadership to the Developmental Tasks of the transition period

\_\_\_ Preaching and leading worship weekly/\_\_\_\_ (specify)
and special service

\_\_\_ Celebrating the sacraments

\_\_\_ Officiating at weddings and funerals as requested

\_\_\_ Moderating the session

\_\_\_ Pastoral care (specify if desired)

\_\_\_ Administration (specify if desired)

\_\_\_ Attending Presbytery meetings [expected]

\_\_\_ Leading membership classes and/or Christian education classes

\_\_\_ Other (continue on p. 2 if needed)\_\_\_\_\_\_\_\_\_\_\_\_

Session’s responsibilities: to accept this person as our Transitional Pastor, listening to the word preached, welcoming pastoral care, and honoring pastoral leadership; to address, with the Transitional Pastor’s assistance, the Developmental Tasks of this transitional time; to be mindful of the Transitional Pastor’s welfare; and to compensate the Transitional Pastor fairly, meeting Presbytery minimums (unless granted a waiver) and fulfilling Board of Pension requirements.

Transitional Pastor’s compensation: (see Presbytery Minimum worksheet for current year for comparison):

 Salary $

 Housing Allowance / Fair Rental Value of Manse $

 TOTAL EFFECTIVE SALARY $

 SECA offset $

 Board of Pensions $

 Travel Allowance: all church mileage at current IRS rate for business

 Study Leave $

 Other (use p. 2 if necessary)\_\_\_\_\_\_\_\_\_\_\_\_ $

 TOTAL PACKAGE: $ plus mileage

And non-monetary: Study Leave time \_\_\_\_\_\_\_\_\_\_\_\_\_\_Vacation time \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The parties are subject to the terms and conditions of the Book of Order and thePresbytery and Committee on Ministry policies and procedures.

This covenant may be renewed, ordinarily no more than once. Termination of the covenant may be requested by the Session, the Transitional Pastor or COM on behalf of Presbytery, ordinarily with 30 days’ notice. The parties should negotiate at the time this covenant is made how unused vacation and study leave are to be handled upon termination. COM is authorized by Presbytery to approve terminations.

At the termination of the pastoral relationship, the session and the Transitional Pastor agree to participate in an evaluation of the relationship through the COM.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk of Session Date: \_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Interim Pastor Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for Committee on Ministry Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Include additional “Other” terms items here:

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $

 TOTAL OTHER: $